

AMERICAN STAFFING, INC.

P.O. BOX 130

MERIDIAN, IDAHO 83680-0130

Employee Name - Please Print

Employee Signature

Social Security No.

Returning to Work?

Yes

No

I certify the hours shown below were worked by me and were duly authorized by a representative of the Company. AMERICAN STAFFING, INC., is to be contacted immediately after assignment is completed to discuss any new assignments, and if I do not, AMERICAN STAFFING, INC., should assume I am not available for work.

	MONTH DATE IN	TIME IN	TIME OUT	LESS LUNCH	TOTAL DAILY HOURS
MON					
TUE					
WED					
THUR					
FRI					
SAT					
SUN					

WEEK ENDING	TOTAL WEEKLY HOURS
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IF INSTRUCTED:

OVERTIME
HOUR

MILEAGE

EXPENSES

COMPANY NAME

ADDRESS

REPORT TO:

As an authorized customer, and agent of the above company, I hereby certify, obligate and covenant that the above company shall pay to AMERICAN STAFFING, INC., the hourly quote agreed upon for the first 40 hr. week of service performed by the above employee, and the above company shall pay one and one half (1-1/2) times the regular hourly wage for all hours above 40 hrs. week worked by the above employee. I further certify the following:

Hours on this sheet are correct and work was performed satisfactorily. Company shall not entrust AMERICAN employees to operate machinery or motor vehicles without prior permission from AMERICAN STAFFING, INC., in each instance.

AMERICAN shall not be responsible for bodily injury, property damage, fire, theft, collision or public liability damage claims while an AMERICAN employee is driving the client company's vehicle, whether owned or rented.

AMERICAN is not responsible for any claims made under their fidelity bond unless the claim or claims are reported in writing by the client within 30 days after occurrence. No employee of AMERICAN shall be employed by a client company as a regular employee without written permission of AMERICAN STAFFING, INC. Failure to do so will result in liquidation damages.

Employee performance

Poor

Fair

Good

Very Good

AUTHORIZED SIGNATURE

X